



City of Boston  
Mayor Martin J. Walsh  
Economic Development

March 9, 2020

Ms. Jennifer Nicolai  
Seacoast Asphalt Services, Inc.  
P.O. Box 98  
Hatfield, MA 01308-0098

Dear Ms. Nicolai:

The Equity and Inclusion Unit of the Office of Economic Development is pleased to inform you that, as of March 9, 2020, the certification has been renewed for **Seacoast Asphalt Services, Inc.** as a **Woman Business Enterprise** in the category(ies) of **Sale and Transportation of Asphalt, Cement and Emulsions**. Small and local businesses are the lifeblood of Boston's vibrant economy -- we are delighted for this opportunity to partner with you.

**Seacoast Asphalt Services, Inc.** will be listed in the City of Boston's SLBE/MWBE Directory, which is available on-line at <https://www.cityofboston.gov/slbe/search/default.asp>. It is updated regularly. The Directory is used by general contractors, City departments, and various organizations, which are interested in utilizing small, small local, minority owned and woman owned vendors.

We also encourage you to utilize the City of Boston's On-Line Supplier Portal [www.cityofboston.gov/procurement](http://www.cityofboston.gov/procurement). On the Supplier Portal you can apply for a City of Boston vendor I.D. number, and also sign up for automatic email notifications of future bid opportunities in any category(ies) of your choice. For detailed instructions on how to apply, please email Paul McCormack, the Vendor Support Specialist for the City of Boston, [Paul.McCormack@boston.gov](mailto:Paul.McCormack@boston.gov).

**Seacoast Asphalt Services, Inc.** will be sent a letter from the Equity and Inclusion Office at least once every three years requesting that you provide an information update to the Office. You will be required to submit the company's most recent **Tax Returns (Form 1120 or 1120S for corporations; Schedule C for sole proprietorships; and Form 1065 for partnerships; and documentation of 501 3(c) status and list of Board of Directors for non-profits)**.

Your cooperation is greatly appreciated, and I look forward to assisting you in any way possible.

Sincerely,

Stacey R. Williams  
Deputy Director of Operations/Certification Manager  
[Stacey.Williams@boston.gov](mailto:Stacey.Williams@boston.gov), (617)635-3720

**Note:** The continuation of your company's certification is contingent upon its compliance with the City of Boston's Certification Regulations. Pursuant to the Certification Regulations, this Office reserves the right to periodically monitor, review, and investigate any of its certified companies. Within thirty days of any change in the information contained in the original application, you must notify the Office of such change, and if such change is a material change which warrants further review, the Equity and Inclusion Office will notify you. If you would like to expand the scope of services your company is certified to perform, please submit a written request along with a list of work performed in that area of service and business references.



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Dear Ms. Nicolai:

The Equity and Inclusion Unit of the Office of Economic Development is pleased to inform you that, as of March 9, 2020, the certification has been renewed for **Seacoast Asphalt Services, Inc.** as a **Small Business Enterprise** in the category(ies) of **Sale and Transportation of Asphalt, Cement and Emulsions (NAICS: 237310; 484220)**. Small and local businesses are the lifeblood of Boston's vibrant economy -- we are delighted for this opportunity to partner with you.

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