



OFFICE OF DIVERSITY, EQUITY AND OPPORTUNITY
Minority Business Enterprise Compliance Office

One Capitol Hill, 3rd Floor
Providence, RI 02908-5850

(401) 574-8670
RI Relay 711

October 24, 2022

Ms. Jennifer Nicolai
Seacoast Asphalt Services, Inc.
P.O. Box 98
Hatfield, MA 01038

Dear Ms. Nicolai:

Based on the annual review package provided by you, a determination has been made that your firm remains eligible for certification as a WBE for the State of Rhode Island Minority Business Enterprise Program. Your "Minority Business Certification Number" which you can utilize as proof of your status is MBCN 781. Your company has been approved as a **WBE** for the following scope: "**regular dealer and/or broker transport hauler of asphalt products, cements and emulsions**" firm under primary NAICS Code 423320 and additional NAICS Codes .

In order to maintain your certification during the certification period, you must submit your annual review package thirty (30) days prior to your annual review date which is **5/31/2023**.

Your annual review package must include:

- (a) a completed MBE/WBE No Change Affidavit.
- (b) current corporate federal tax returns, including all federal schedules and attachments, for the applicant firm and any affiliate firms as applicable.
- (c) copy of your current certification letter from your home state UCP if firm is not based in Rhode Island.
- (d) copy of pertinent Rhode Island licenses if business is operating in a licensed industry.

Failure to submit your annual review package will result in an administrative removal of your certification. Further, please be advised that it is your responsibility to notify the Minority Business Enterprise Compliance Office of any changes in the ownership or control of your business within thirty (30) days of such changes.

In addition, please be advised that all certified firms undergo a more substantive review, including a new site visit, as well as a review of personal financial information and economic disadvantage status, every five (5) years. Our records indicate that your firm is due for such a review on or about **5/31/2026**.

We wish you success in the State of Rhode Island's Minority Business Enterprise Program; and if we can be of further assistance to you, please contact this office.

Sincerely,

A handwritten signature in black ink that reads "Elvys Ruiz". The signature is written in a cursive, flowing style.

Elvys Ruiz
Acting Administrator – MBE Compliance